



Dear Sirs,

Our company, for the development of its activity as distributor electronic components and services, works every day in the continuous improvement of its quality standards.

To fulfill this commitment, the company's Management maintains a Quality Management System based on the ISO 9001: 2015 standard with which it is intended to achieve, among others, the following objectives:

- Meet the necessary requirements for the provision of their services.
- Achieve customer satisfaction.
- Maintain a continuous improvement of its services.

This forces us, among other things, to carry out an evaluation and re-evaluation of all our suppliers and, in order to carry out this evaluation we would need you to send us a copy of their ISO 9001 Quality Certificate if you have it.

On the other hand, we take the opportunity to inform you that all the products/services that you supply us must meet the requirements indicated in the order placed, both in terms of product/services characteristics, quality and delivery time. The final verification and approval of the product/service will be carried out by our Quality Manager who will also be the person in charge of interacting with you.

Regarding the initial evaluation that we are going to carry out of our suppliers, this can be carried out according to the following criteria: adequate quality / price ratio, product exclusivity, compliance with deadlines, possible discounts for volume or loyalty and facilities in the form of payment, among others.

Likewise, to carry out the re-evaluation of all our suppliers, it will be analyzed annually if there has been any incident during the last year of the provision of the service, as well as the severity of the same.

Finally, we would like to point out that, within the framework of this commitment, we consider it of great importance that those people who perform services on our behalf are aware that their actions may have a negative impact on the quality of our work and, therefore, we are at your disposal to assist you in anything related to the quality of your services.

For all the reasons above, through this communication we would like to record that you have been duly informed of our new policies for approval and re-evaluation of our suppliers.

With nothing more to add and remaining at your disposal, receive our best regards,

Quality Manager